## Connecting to Remote Desktop

- 1. Before we start using Window's "Remote Desktop Connection", there's two things we need to make sure that is gathered and setup:
  - a. Need to remember the computer name that you are remoting INTO.
  - b. <u>UH VPN has to be setup on the device you're remoting WITH</u>, if not then follow the <u>"Setting up VPN" to get your UH VPN setup.</u>

## **!!!ATTENTION: Steps 2 to 3 are to be done on the desktop you are** remoting <u>INTO</u>!!!

2. First, right clicking the icon of "This PC" or "This PC" within "File Explorer" and then left click on "Properties" at the very bottom. For this demonstration we'll be doing it from the desktop icon.

	Right click here.	
This PC	Open Pin to Quick access	
	Manage	
	Pin to Start	
Recycle Bi	Map network drive	
	Disconnect network drive	
	Create shortcut Delete	
	Rename	
	Properties	Left click here.

3. Next, a window should pop-out with many other information but take a note of <u>the "Computer</u> <u>name".</u>

<u> </u>	System				_		×
÷	> 🔹 🛧 🖳 > Control Pa	anel > All Control Panel Items >	System	~ ⊘	Search Control Panel		9
	Control Panel Home	View basic information	about your computer				?
ę	Device Manager	Windows edition					
ę	Remote settings	Windows 10 Enterprise					
ę	System protection © 2019 Microsoft Corporation. All rights reserved.				lindow	: 1(	
👽 Advanced system settings			V V	maow.	יו כ		
		System					
		Processor:	Intel(R) Core(TM) i7-3770 CPU @ 3.40GHz 3.40 GHz				
		Installed memory (RAM):	8.00 GB				
		System type:	64-bit Operating System, x64-based processor				
		Pen and Touch:	No Pen or Touch Input is available for this Display				
		Computer name, domain, and	workgroup settings				
		Computer name:	BIZSVCS-612876 That's the name of the		Chang	je settin	igs
		Full computer name:	BIZSVCS-612876.cougarnet.uh.edu computer.				
		Computer description:					
		Domain:	cougarnet.uh.edu				
		Windows activation					

!!!ATTENTION: Steps 4 to 8 are to be done on the laptop or home
computer you're remoting WITH!!!

4. <u>Please make sure that you are connected the UH VPN on your home computer/laptop.</u> You can see that in the "Cisco AnyConnect Secure Mobility Client" in the "icon tray", if you're successfully connected you will see a check mark on the lock like the picture shown below.

	Cisco AnyConnect Secu	re Mobility Client	×
The lock has a check mark on it.	VPN: Connected f vpn.uh.ed	to vpn.uh.edu.	Disconnect IPv4
	Click on that to open your icon tray, then click on the symbol that's between Google Chrome and	<ul> <li>*</li> <li>*</li> <li>*</li> </ul>	1:07 PM
	OneDrive.		<sup>(1))</sup> 3/9/2020 6

5. <u>Then, in the search bar at the bottom left of your home computer/laptop screen type in "rdp"</u> (without quotes), it should come out in the search result and just double click to run it.

All Apps Documents Settings Web M	ore <del>▼</del> & …
Best match Remote Desktop Connection App	
Search the web $\checkmark$ rdp - See web results Double click on that.	Remote Desktop Connection App
	<ul> <li>□ Open</li> <li>□ Open file location</li> <li>□ Pin to Start</li> </ul>
	-⊨ Pin to taskbar
Type "rdp".	
P rdp	o 🛱 🧲 🥅 📴 🧔 📰

 Once the window for "Remote Desktop Connection" is opened, type in <u>your computer's name</u> that you are remoting into that you took down in <u>step 2</u> in the "Computer" field.

퉣 Remote	Desktop Connection	_		×
<b>N</b>	Remote Desktop Connection			
Computer:	BIZSVCS-612876	~	]	
User name: You will be as	None specified ked for credentials whim you conne	ect.	-	
Show O	Name of the computer you're	Connect	He	lp
	remoting <u>INTO</u> . then click on "Connect".			

When you click on "Connect" you will be prompted to type in your user credentials as below.
 Make sure to click on "Remember me" to save time typing in your username next time.

	Kemote Desktop Connection — X	
	Windows Security X	
	Enter your credentials	
	These credentials will be used to connect to Bizsvcs-612876.	
	cougarnet\YourCougarnetID	
	••••••••••••	
	Domain: cougamet	
	Remember me	
Click "Remem	ibeMoré choices g on "OK"	
	OK Cancel	

8. Finally, you'll be connected to your remote desktop. You'll know that you're on your remote desktop when you see the following picture below, feel free to exit it out of the remote desktop by click on the "X" button in the section highlighted below. If you can't not remote into your desktop please contact IT support.

